

Administrative File
46-3427A

9 AUG 1966

The Honorable Lee Metcalf
United States Senate
Washington, D. C. 20510

Dear Senator Metcalf:

Thank you for your memorandum of 2 August 1966 enclosing correspondence which you received from [redacted] who is interested in being employed by the Government in some phase of work concerning military history or military science.

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We are pleased to know of [redacted] interest in Government employment. Our Director of Personnel has written directly to [redacted] enclosing a brochure describing our general employment requirements and opportunities and also advising him how he might prepare for a career in the intelligence field. A copy of that letter to [redacted] is enclosed for your information.

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Your interest in writing to me on behalf of [redacted] is appreciated.

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Sincerely,

/s/ Richard Helms

(EXECUTIVE REGISTRY FILE Long (2))

Richard Helms
Director

Enclosure

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Originator: [redacted]
for Director of Personnel

Concur: [redacted]

Legislative Counsel

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9 AUG 1966

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Senator Lee Metcalf has written to us concerning your interest in employment with the Central Intelligence Agency.

We are pleased to know of your interest in our work and are enclosing a brochure describing our general employment requirements and opportunities which we hope will be helpful to you.

In preparing for a career in intelligence work, there are so many fields of specialization open to college graduates who are outstanding students that we would hesitate to counsel you in the pursuit of one degree as against another. For example, we usually have openings for economists, geographers, mathematicians, engineers and scientists, accountants, almost any discipline you could mention. We do emphasize, however, the importance of foreign languages and you might keep this in mind. While being a member of the ROTC in college is not a must, it might be helpful in light of your specific interest in military history or military science.

Generally, our career opportunities are open to college graduates in any field of study provided their academic records are of a high order. The attributes of successful candidates for employment with the Central Intelligence Agency are those of the young man or woman who would equally be successful in business, industry, or the professions. In addition, however, they must be willing to serve their country without public recognition because of the very nature of the intelligence career itself.

Your inquiry is appreciated. If your interest in our work continues after you have completed your education, we shall be glad to hear further from you.

Sincerely,

Signed

E. D. Echols
Director of Personnel

Enclosure

Distribution:

0 - Addressee

2 - Sen. Metcalf

1 - ER

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3	Director of Central Intelligence 7E12 Headquarters				
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